上海建桥学院课程教学进度计划表

**一、基本信息**

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| 课程代码 | 2020160 | 课程名称 | 英语写作1 |
| 课程学分 | 2 | 总学时 | 32 |
| 授课教师 | 王君兰、杨瑛、刘丽霞 | 教师邮箱 | [10032@gench.edu.cn;12041@gench.edu.cn](mailto:10032@gench.edu.cn;12041@gench.edu.cn)；07001@gench.edu.cn |
| 上课班级 | 英语B18-1、2 班；英语B18-4、6、7班；英语B18-3，5班 | 上课教室 | 1教206；2教303；外国语329；2教205，1教116 |
| 答疑时间 | 时间 : 王君兰：周一13：00-15：00； 杨瑛：周四第3-4节；刘丽霞：周一第5-6节。 地点:9-216、214、218， 电话：68130948 | | |
| 主要教材 | 《英语写作基础教程》（第3版），**丁往道**、吴冰主编，高等教育出版社，2011. | | |
| 参考资料 | 1.《写作教程》邹申编著，上海外语教育出版社，2013  2.英语写作手册(英文版)(第三版)，丁往道、**吴冰**等编著，外语教学与研究出版社，2009.  3.英语写作手册(中文版)(第二版)，丁往道、**吴冰**等编著，外语教学与研究出版社，2010. | | |

**二、课程教学进度**

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| 周次 | 教学内容 | 教学方式 | 作业 |
| 1 | Chapter 1 Manuscript Form and Punctuation | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework: complete readings/complete the tasks on the textbook |
| 2 | Chapter 1 Manuscript Form and Punctuation | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework: review previous class/complete readings/ complete the tasks on the textbook |
| 3 | Chapter 2 Using Proper Words | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework: review previous class/complete readings/ complete the tasks on the textbook |
| 4 | Chapter 2 Using Proper Words | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework: review previous class  /complete readings/ complete the tasks on the textbook |
| 5 | Chapter 2 Using Proper Words  Test 1 | Teaching  Pair-work  Individual work Group discussion  讲课  边讲边练  Test | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 6 | Chapter 3 Making Correct and Effective Sentences | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 7 | Chapter 3 Making Correct and Effective Sentences | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 8 | Chapter 3 Making Correct and Effective Sentences | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 9 | Chapter 3 Making Correct and Effective Sentences | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 10 | Chapter 3 Making Correct and Effective Sentences  Test 2 | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练  Test | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 11 | Chapter 4 Developing Paragraphs | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 12 | Chapter 4 Developing Paragraphs | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 13 | Chapter 4 Developing Paragraphs | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 14 | Chapter 4 Developing Paragraphs | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练 | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 15 | Chapter 4 Developing Paragraphs  Test 3 | Teaching  Pair-work  Individual work  Group discussion  讲课  边讲边练  Test | Homework:review previous class/complete readings/ complete the tasks on the textbook |
| 16 | Final exam |  |  |

**三、评价方式以及在总评成绩中的比例**

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| 项目 | 期末考试  （1） | 过程考核1  （X1） | 过程考核2  （X2） | 过程考核3  （X3） |
| 考核形式 | 纸笔测试 | 纸笔测试 | 纸笔测试 | 纸笔测试 |
| 占总评成绩的比例 | 55% | 15% | 15% | 15% |

备注：

教学内容不宜简单地填写第几章、第几节，应就教学内容本身做简单明了的概括；

教学方式为讲课、实验、讨论课、习题课、参观、边讲边练、汇报、考核等；

评价方式为期末考试“1”及过程考核“X”，其中“1”为教学大纲中规定的形式；“X”可由任课教师或课程组自行确定（同一门课程多位教师任课的须由课程组统一X的方式及比例）。包括纸笔测验、课堂展示、阶段论文、调查（分析）报告、综合报告、读书笔记、小实验、小制作、小程序、小设计等，在表中相应的位置填入“1”和“X”的方式及成绩占比。

任课教师: 王君兰、杨瑛、刘丽霞 系主任审核： 日期：2019.2.22