**上 海 建 桥 学 院**

\_\_\_\_国际人力资源管理\_\_\_课程教案

周次 1 第1次课 学时 2 教案撰写人 王青海

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| 课程单元名称 | HRM Overview |
| 本次授课目的与要求* Understand the concept of business and HRM;

- The Process of HRM Planning |
| 教学设计思路Help the students to understand the basic concepts of HRM. |
| 本次教学重点与难点What Is HRM?- Six Major Functional Areas of HRM- Strategic HRM |
| 教学内容提要及时间分配 | 教学方法与手段设计 |
| （可添页）Revision of last session: 5 minutes;- Lead-in discussion: 15 minutes;- Lecture of this session:40 minutes;- Case analysis: 20 minutes;- Summary: 10 minutes. | Lecture; Discussion; Multi-media. |
| 课外复习、预习要求及作业布置Read the current chapter;-Preview the next chapter. |
| 课后反思 | Summarize all the key contents learned in this chapter and brainstorm their application and usefulness in real business environment. |

**上 海 建 桥 学 院**

\_\_\_国际人力资源管理\_\_\_课程教案

周次 1 第2次课 学时 2 教案撰写人 王青海

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| 课程单元名称 | HRM Overview  |
| 本次授课目的与要求* Understand the concept of business and HRM;

- The Process of HRM Planning  |
| 教学设计思路Ask the students to brainstorm all HRM responsibilities and explain one by one. |
| 本次教学重点与难点- Current Challenges for HRM- Co. Profits and HRM- Legal Environment for HRM |
| 教学内容提要及时间分配 | 教学方法与手段设计 |
| （可添页）Revision of last session: 5 minutes;- Lead-in discussion: 15 minutes;- Lecture of this session:40 minutes;- Case analysis: 20 minutes;- Summary: 10 minutes. | Lecture; Discussion; Multi-media. |
| 课外复习、预习要求及作业布置1. Read the current chapter;
2. Preview the next chapter.
 |
| 课后反思 | Summarize all the key contents learned in this chapter and brainstorm their application and usefulness in real business environment. |

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\_\_\_国际人力资源管理\_\_课程教案

周次2 第3次课 学时 2 教案撰写人 王青海

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| 课程单元名称 | Staffing the Organization  |
| 本次授课目的与要求To help the students to understand the process of HR planning, job description and recruitment. |
| 教学设计思路Help the students to design a recruiting process.  |
| 本次教学重点与难点- Human Resource Planning - Selecting Employees |
| 教学内容提要及时间分配 | 教学方法与手段设计 |
| （可添页）Revision of last session: 5 minutes;- Lead-in discussion: 15 minutes;- Lecture of this session:40 minutes;- Case analysis: 20 minutes;- Summary: 10 minutes. | Lecture; Discussion; Multi-media. |
| 课外复习、预习要求及作业布置-Read the current chapter;-Preview the next chapter. |
| 课后反思 | Summarize all the key contents learned in this chapter and brainstorm their application and usefulness in real business environment. |