**上 海 建 桥 学 院**

\_\_\_\_国际人力资源管理\_\_\_课程教案

周次 1 第1次课 学时 2 教案撰写人 王青海

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| 课程单元名称 | HRM Overview | |
| 本次授课目的与要求   * Understand the concept of business and HRM;   - The Process of HRM Planning | | |
| 教学设计思路  Help the students to understand the basic concepts of HRM. | | |
| 本次教学重点与难点  What Is HRM?  - Six Major Functional Areas of HRM  - Strategic HRM | | |
| 教学内容提要及时间分配 | | 教学方法与手段设计 |
| （可添页）  Revision of last session: 5 minutes;  - Lead-in discussion: 15 minutes;  - Lecture of this session:40 minutes;  - Case analysis: 20 minutes;  - Summary: 10 minutes. | | Lecture;  Discussion;  Multi-media. |
| 课外复习、预习要求及作业布置  Read the current chapter;  -Preview the next chapter. | | |
| 课后反思 | Summarize all the key contents learned in this chapter and brainstorm their application and usefulness in real business environment. | |

**上 海 建 桥 学 院**

\_\_\_国际人力资源管理\_\_\_课程教案

周次 1 第2次课 学时 2 教案撰写人 王青海

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| 课程单元名称 | HRM Overview | |
| 本次授课目的与要求   * Understand the concept of business and HRM;   - The Process of HRM Planning | | |
| 教学设计思路  Ask the students to brainstorm all HRM responsibilities and explain one by one. | | |
| 本次教学重点与难点  - Current Challenges for HRM  - Co. Profits and HRM  - Legal Environment for HRM | | |
| 教学内容提要及时间分配 | | 教学方法与手段设计 |
| （可添页）  Revision of last session: 5 minutes;  - Lead-in discussion: 15 minutes;  - Lecture of this session:40 minutes;  - Case analysis: 20 minutes;  - Summary: 10 minutes. | | Lecture;  Discussion;  Multi-media. |
| 课外复习、预习要求及作业布置   1. Read the current chapter; 2. Preview the next chapter. | | |
| 课后反思 | Summarize all the key contents learned in this chapter and brainstorm their application and usefulness in real business environment. | |

**上 海 建 桥 学 院**

\_\_\_国际人力资源管理\_\_课程教案

周次2 第3次课 学时 2 教案撰写人 王青海

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| 课程单元名称 | Staffing the Organization | |
| 本次授课目的与要求  To help the students to understand the process of HR planning, job description and recruitment. | | |
| 教学设计思路  Help the students to design a recruiting process. | | |
| 本次教学重点与难点  - Human Resource Planning  - Selecting Employees | | |
| 教学内容提要及时间分配 | | 教学方法与手段设计 |
| （可添页）  Revision of last session: 5 minutes;  - Lead-in discussion: 15 minutes;  - Lecture of this session:40 minutes;  - Case analysis: 20 minutes;  - Summary: 10 minutes. | | Lecture;  Discussion;  Multi-media. |
| 课外复习、预习要求及作业布置  -Read the current chapter;  -Preview the next chapter. | | |
| 课后反思 | Summarize all the key contents learned in this chapter and brainstorm their application and usefulness in real business environment. | |