**上 海 建 桥 学 院**

《高级英语写作》课程教案

周次 1 第 1 次课 学时 2 教案设计人 陶然

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| 章节名称 | Lesson 1 Course Introduction | |
| 授课形式 | 理论课 案例讨论课□ 实验课□ 习题课 其他□ | |
| 本次授课目的与要求   1. To make clear the purpose, teaching arrangement and grading method of this course. 2. To let student understand the academic requirements of graduation paper | | |
| 本次教学重点与难点   1. The writing process of graduation paper; 2. The academic requirements of graduation paper | | |
| 教学内容提要及时间分配 | | 教学方法与手段设计 |
| 1. Introducing the purpose, teaching arrangement and grading method of this writing course (40 minutes); 2. Introducing the procedures of writing graduation paper   (20 minutes);   1. Introducing the academic requirements of graduation paper(10 minutes) 2. free questions (10 minutes) | | Lecture ;  Communication with questions and answers; |
| 板书设计  （可添页）  Computer and white board | | |
| 课外复习、预习要求及作业布置  要求学生通过查找文献，了解与英语专业相关的研究方向，初步确定自己的研究方向。 | | |
| 课后小结 | 从课程一开始告知学生论文的写作流程和各时间基点有助于学生把握整体进度，按计划完成各环节任务；确定研究方向有助于之后确定自己的论文题目。 | |

**上 海 建 桥 学 院**

《英语写作（3）》课程教案

周次 1 第 2 次课 学时 2 教案设计人 陶然

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| 章节名称 | Lesson 2 Choosing subject and collecting literature resources | |
| 授课形式 | 理论课 案例讨论课□ 实验课□ 习题课 其他□ | |
| 本次授课目的与要求  (1)To help students decide what field the research will be focused on;  (2) To To assist students how to search the literature through online library. | | |
| 本次教学重点与难点  How to get literature resources via campus online library | | |
| 教学内容提要及时间分配 | | 教学方法与手段设计 |
| 1. Choose a particular topic for your research;(15 minutes) 2. Formulate research questions; (15 minutes) 3. Write a working title for your research essay;(15 minutes) 4. Help students log on Gench online library to search for useful literature (15 minutes) 5. How to use outside sources by paraphrasing;(20 minutes) | | Lecture ;  Communication with questions and answers;  Rehearsing the skill by doing. |
| 板书设计  （可添页）  Computer and white board | | |
| 课外复习、预习要求及作业布置   1. Narrow down the following topics step by step ( materials distributed to students) 2. List at least 5 research questions for you title. | | |
| 课后小结 | 1. 如何缩小选题范围是本节课的难点，课下会要求学生做更多的练习；  2. 如何根据选题列出研究的问题是一个比较容易掌握的技巧，但需要学生根据自己的题目灵活运用，课下会给学生一部分这样的练习。 | |

**上 海 建 桥 学 院**

《英语写作（3）》课程教案

周次 2 第 3 次课 学时 2 教案设计人 陶然

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| 章节名称 | Lesson 3 The analysis of literature | |
| 授课形式 | 理论课 案例讨论课□ 实验课□ 习题课 其他□ | |
| 本次授课目的与要求   1. To learn how to use outside resources; 2. To master how to analyze a literature ; 3. To learn how to write a literature review. | | |
| 本次教学重点与难点  To master the literature analyzing skill | | |
| 教学内容提要及时间分配 | | 教学方法与手段设计 |
| 1. Explain the three methods of using outside sources: paraphrasing, quoting and summarizing. Then do some exercises. (20 minutes) 2. Explain the four steps of reading the literature:   ( 20 minutes)  Read the literature with great care;  Decide what are the useful materials;  Make critical comments on the literature;  Analyze the relations between different literature.   1. Explain how to write a literature review.(40 minutes)   Explain how to write the introduction part;  Explain the sentence structure of stating your purpose;  Make a summary of the literature you have read;  State clearly the creative points of your paper. | | Giving lecture ;  Communication with questions and answers;  Doing exercises. |
| 板书设计  （可添页）  Computer and white board | | |
| 课外复习、预习要求及作业布置  Read and analyze at least 10 pieces of academic articles and practise writing a literature review. | | |
| 课后小结 | 文献综述写作是本课程的一个难点，要求学生课下阅读、分析10篇中文文献和5篇英文文献,并且套用上课给出的模板上的句型，练习写作1500字的文献综述。秉持在做中学的教学理念，通过反复修改，逐步完善文献综述。 | |